



Annual Report of Nonfinancial Data

For the Year Ended August 31, 2021

Chelsea Buchholtz, Executive Director

UNAUDITED

ANNUAL REPORT
OF NONFINANCIAL DATA

TEXAS REAL ESTATE COMMISSION
Austin, Texas

Year Ended August 31, 2021

Chelsea Buchholtz
EXECUTIVE DIRECTOR

UNAUDITED

TEXAS REAL ESTATE COMMISSION (329)

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Chelsea Buchholtz
Executive Director
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PROTECTING TEXANS' DREAMS

December 31, 2021

Honorable Greg Abbott, Governor
Jerry McGinty, Director, Legislative Budget Board
Lisa R. Collier, CPA, First Assistant State Auditor

Dear Governor Abbott, Mr. McGinty, and Ms. Collier:

We are pleased to submit the Texas Real Estate Commission's *Annual Report of Nonfinancial Data* for the year ended August 31, 2021, in compliance with the TEX. GOV'T CODE ANN, Section 54, §2101.0115 (a) and (b). The Indirect Cost Schedule will be completed and submitted once the Statewide Cost Allocation Plan (SWCAP) has been approved.

The accompanying report has not been audited and is considered to be independent of the agency's *Annual Financial Report*.

If you have any questions, please contact Melissa Huerta at 512.936.3616 or Ranada Williams at 512.936.0102.

Sincerely,

A handwritten signature in blue ink that reads "Chelsea Buchholtz".

Chelsea Buchholtz
Executive Director

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TEXAS REAL ESTATE COMMISSION (329)
HUB STRATEGIC PLAN PROGRESS REPORT
 For the Fiscal Year Ended August 31, 2021

(Source: Texas Government Code, Section 2161.124)

Category	Actual for FY 20 *	Actual for FY 21 *	Goal for FY 22**
Heavy construction other than building contracts	N/A	N/A	N/A
Building construction, including general contractors and operative builders contracts	N/A	N/A	N/A
Special trade construction contracts	N/A	N/A	N/A
Professional services contracts	100.00%	100.00%	23.70%
Other services contracts	31.67%	23.55%	26.00%
Commodities contracts	83.63%	79.19%	21.10%

* **Actual** = Percent spent with HUBS from HUB report.

** **Goal** = Strategic Plan HUB goal.

Regina B. Durden

Prepared By

Regina B. Durden
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512-936-3190
 Phone Number

Ranada O. Williams

APPROVED BY *(Signature Required)*

Ranada O. Williams
 Printed Name

512-936-0102
 Phone Number

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TEXAS REAL ESTATE COMMISSION (329)

PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2021

Expenditures by the Texas Real Estate Commission (Fund 4055, Fund Type 01) during fiscal year 2021 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Presley Design Studio LC	Consultant Services	\$ 7,864.58
CIMA Solutions Group LLC	Educational/Training Services	\$ 577.92
San Antonio Board of Realtors Inc.	Educational/Training Services	\$ 370.00
University of Texas at Austin	Educational/Training Services	\$ 3,940.00
The Governor's Center for Management Development	Educational/Training Services	\$ 3,125.00
Skillpath Seminars	Educational/Training Services	\$ 1,194.00
Lorman Business Center DBA/Lorman Education Sv	Educational/Training Services	\$ 508.00
National Assn of State Procurement Officials	Educational/Training Services	60.00
Statewide Procurements	Educational/Training Services	\$ 1,275.00
University of North Texas	Educational/Training Services	\$ 240.00
Fred Pryor Seminars	Educational/Training Services	\$ 308.00
Invision Software Inc	Educational/Training Services	\$ 2,820.70
Texas Board of Legal Specialization	Educational/Training Services	\$ 795.00
Texas Workforce Commission	Educational/Training Services	1,350.00
State Bar of Texas	Educational/Training Services	\$ 1,497.00
Accounts Payable	Educational/Training Services	\$ -1,930.50
McConnell & Jones	Financial and Accounting Services	\$ 24,788.00
Accounts Payable	Professional Services	\$ 92.57
Workers Assistance Program Inc	Professional Services	1,722.38
	Architectural/Engineering service	\$
Accounts Payable	Information Technology Services	\$ 2,571.60
Presley Design Studio LC	Information Technology Services	\$ 3,191.81
Environmental Intelligence LLC	Information Technology Services	\$ 3,420.64
Neubus	Information Technology Services	\$ 42,061.80
Promet Solutions Corporation	Information Technology Services	\$ 9,737.10
SHI Government Solutions Inc	Information Technology Services	\$ 1,290.18
Micropact Global Inc	Information Technology Services	\$ 5,577.60
GTS Technology Solutions Inc	Information Technology Services	\$ 15,800.00
Bitwarden Inc	Information Technology Services	\$ 120.00
Texas Dept of Information Resources	Computer Services - STS	\$ 31,178.51
	Total Professional/Consulting Fees	\$ 165,546.89
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 79,921.89
Office of the Attorney General	Legal Services	\$ 24,111.41
	Total Legal Service Fees	\$ 104,033.30
Total Professional/Consulting Fees and Legal Service Fees, Fund 4055, Fund Type 01		\$ 269,580.19

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TEXAS REAL ESTATE COMMISSION (329)

PROFESSIONAL/CONSULTING FEES AND LEGAL SERVICE FEES

For the Fiscal Year Ended August 31, 2021

Expenditures by the Texas Appraiser Licensing & Certification Board (Fund 4056 and Fund 4156 Fund Type 15) during fiscal year 2021 for professional/consulting fees and legal service fees included the following:

Name	Type of Service Rendered	Amount
Professional/Consulting Fees		
Luna Data Solutions Inc	Consultant Services	\$ 89,424.00
McKissock	Educational/Training	\$ 1,545.93
Appraisal Institute	Educational/Training	\$ 900.00
Columbia Institute	Educational/Training	\$ 95.00
State Bar of Texas	Educational/Training	\$ 931.50
Horizons Southwest Management LP	Educational/Training	\$ 295.00
Accounts Payable	Other Professional Services	\$ -567.43
James B Ratliff	Appraisal Review	\$ 500.00
Tony Pistilli	Appraisal Review	\$ 450.00
Robert Hetrick	Appraisal Review	\$ 375.00
Robert Lawson Moorman	Appraisal Review	525.00
Lone Star Valuation Incc.	Appraisal Review	\$
Gregory Edwards Stephens	Appraisal Review	\$ 150.00
Workers Assistance Program Inc	Professional Services	250.08
Texas Dept of Information Resources	Computer Services - STS	\$ 4,521.80
	Total Professional/Consulting Fees	\$ 99,395.88
Legal Service Fees		
State Office of Administrative Hearing	Legal Services	\$ 6,375.02
Office of the Attorney General	Legal Services	\$ 1,499.29
	Total Legal Service Fees	\$ 7,874.31
Total Professional/Consulting Fees and Legal Service Fees, Funds 4056 and 4156, Fund Type 15		\$ 107,270.19

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TEXAS REAL ESTATE COMMISSION (329)
SCHEDULE OF SPACE OCCUPIED
 For the Fiscal Year Ended August 31, 2021

<u>Location</u>	<u>Address</u>	<u>Lessor</u>	<u>Lease No.</u>	<u>Type</u>	<u>Usable Square Feet</u>	<u>FTE's</u>	<u>Cost Per Sq. Ft.</u>	<u>Semi-Annual Rental</u>	<u>Actual Annual Cost</u>	<u>Comments</u>
Free Space:										
Pearland	Investigator's Residence				100					
San Antonio	Investigator's Residence				100					
Universal City	Investigator's Residence				100					
New Brunfels	Investigator's Residence				100					
Manor	Appraiser's Residence				100					
Laguna Vista	Appraiser's Residence				100					
Pflugerville	Education Resident				100					
Lubbock	Appraiser's Residence				100					
Temple	Information Technology Resident				100					
Buda	Appraiser's Residence				100					
Celina	Appraiser's Residence				100					
Dallas	Appraiser's Residence				100					
	Total Free Space				1,200					
State-Owned Space:										
Austin	Texas Real Estate Commission 1700 N. Congress, Ste 400-440	Texas Facilities Commission	N/A	Office	19,373		\$ 20.00	\$ -	\$ 387,460.00	Lease expired 08/31/2021, renewed beginning 09/01/2021
	Total Space Occupied as of August 31, 2021				19,373		\$ 20.00	\$ -	\$ 387,460.00	

The Texas Real Estate Commission and its sub-component, Texas Appraiser Licensing and Certification Board occupy the Stephen F Austin State Office Building (1700 N. Congress Ave., Ste. 400-440). As a self-directed, semi-independent agency, per S.B. 1000, the agency has contracted with the Texas Facilities Commission to lease this space.

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